
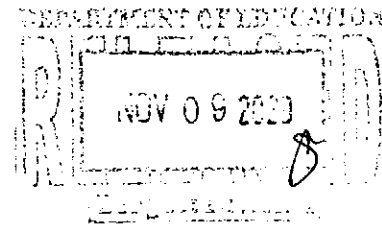

	<p>Republic of the Philippines Department of Education Cordillera Administrative Region <b>SCHOOLS DIVISION OF BENGUET</b> Wangal, La Trinidad, Benguet</p> <p>Tel.No. - 422 6570    Email Add- benguet@deped.gov.ph</p>		<p>Document Code: SDO-BENG-QF-OSDS-SDS-004</p> <p>Revision: 00</p> <p>Effectivity date: 10-14-2019</p>
<p><b>SDO MEMORANDUM NO. <u>234</u> s, 2020</b></p>		<p>Name of Office: <b>OSDS-Personnel Section</b></p>	

TO: Chief Education Supervisors (SGOD and CID)  
Education Program Supervisors  
Public Schools District Supervisors/CPs  
Elementary and Secondary School Heads  
All others concerned



DATE: November 9, 2020

FROM:   
BENILDA M. DAYTACA, EdD, CESO VI  
OIC-Office of the Schools Division Superintendent

SUBJECT: ANNOUNCING VARIOUS VACANT POSITIONS IN THE SCHOOLS DIVISION OF BENGUET



Herewith are lists of vacant positions published and posted at the CSC Portal/website dated November 6, 2020 for information and dissemination, to wit:

**Schools Division Office PROPER**

1. **Education Program Supervisor (FILIPINO) (SG 22) - (Curriculum Implementation Division)**  
 Education: Master's Degree in Educ. or other relevant MA with specific area of specialization  
 Training: 8 hours of relevant training  
 Experience: 2 years as Principal or 2 years as Head Teacher or 2 years Master Teacher  
 Eligibility: RA 1080 (Teacher)
2. **Education Program Specialist II (SG 16) - (SGOD-School Mobilization and Networking)**  
 Education: Bachelor's Degree in Educ. or its equivalent  
 Training: 4 hours of relevant training  
 Experience: 2 year- experience in education, research development, implementation or other relevant experience  
 Eligibility: RA 1010 (Teacher); Career Service Professional appropriate eligibility for second level positions
3. **Two (2) School Principal II (SG 20) – Elementary PSISOP – TBA/exigency of service**
4. **One (1) School Principal I (SG 19) – Elementary PSISOP – TBA/exigency of service**

**The Position and Competency Profile of the Education Program Supervisor which is provided by the DepEd are the following:**

- To provide technical support in the full implementation of the articulated basic education curriculum for a subject area and the development of learning resource materials to suit the conditions and context of the locality.
- To provide technical assistance to the Schools in curriculum implementation, instructional supervision and learning materials development and quality assurance.
- (When part of LR Design and Development Team, may be assigned as Instructional Design and Development Coordinator.

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**For Education Program Specialist II:**

- To assist in providing technical support to strengthening partnerships with both internal and external educational stakeholders and respond to the needs of the schools and learning centers for the resources and capacity to implement sustainable programs and projects to enhance the delivery of quality basic education.

**Following are the National Competency-Based Standards for School Heads:**

- School Leadership;
- Instructional Leadership
- Creating a Student-Centered Learning Climate;
- Human Resource Management and Professional Development;
- Parent Involvement and Community Partnership
- School Management and Operations; and
- Personal and Professional Attributes and Interpersonal Effectiveness

Interested and qualified applicants regardless of sex, civil status, disability, religion, ethnicity, or political affiliation **should signify their interest in writing** not later than November 16, 2020, addressed to Benilda M. Dayaca, EdD, CESO VI, OIC-Schools Division Superintendent, Wangal, La Trinidad, Benguet. Documents needed are the following, arranged and labeled properly, fastened in a LONG FOLDER only, with ear tags. Please do NOT use Clear Book or transparent folder:

1. Fully accomplished Personal Data Sheet (PDS), with recent passport size ID picture, (CS Form No. 212, Revised 2017), downloadable at [www.csc.gov.ph](http://www.csc.gov.ph) duly signed and notarized;
2. Performance Ratings for the last two (2) rating periods;
3. Latest Appointment
4. Designations
5. Duly signed Updated Service Records
6. Certificates of Awards, Innovations, Research, Publications, Resource Speakership;
7. Certificates of Trainings/seminars attended within 10 years-validity, reckoned from the date of publication/posting of vacancy;
8. Photocopy of certificate of eligibility and unexpired PRC License;
9. Photocopy of Official Transcript of Records (OTR)
  - 9.a. Certification for Complete Academic requirements for Master's Degree/Doctoral Degree from the school registrar.

Applicants are requested to prepare five (5) sets of documents, one folder containing original copies (to be brought by the applicant during the interview) and four (4) folders of photocopies which are to be submitted at the Records Section on or before November 16, 2020. Additional documents submitted after the deadline shall not be accepted/entertained.

To be included in the Perpetual Index  
Under the following subjects:

OFFICIALS      ASSESSMENT      PROMOTION/DEPLOYMENT      SECOND LEVEL

CC.: - Division HRMPSB Members

